



## CONTROLLER (BILINGUAL, FRENCH & ENGLISH)

**Job Type:** Fulltime / Permanent

**Location:** Guelph, ON or St-Hubert, QC

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Would you like to be a part of a revolution in agriculture in Canada? If so, we would love to hear from you!

At GoodLeaf Farms we are a proud Canadian company at the forefront of innovation, striving to grow food security for communities from coast to coast. We are breaking ground in an industry that is quickly proving itself to be sustainable, not only environmentally but economically and socially as well. We are focused on producing ultra-fresh greens, 365 days a year using no harsh chemicals, a carbon footprint that is just half that of a traditional farm and using less than 10% of the water traditionally used, to create a world where plants thrive!

### Why work at GoodLeaf Farms?

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It is our commitment to provide you with the work environment and tools necessary to be successful in your role. We hope that you will find your work here rewarding, challenging, and meaningful.

- You will have the opportunity to take your career to the next level. GoodLeaf is growing and we want you to grow along with us!
- We have an entrepreneurial and inclusive spirit with the heart of a start-up.
- We foster an environment of cooperation and communication.
- We have competitive compensation and benefits

Every day at GoodLeaf Farms we get to help solve the challenge of food security for communities across Canada and do it in innovative ways that inspire healthy lifestyles. We think that's exciting and the best reason of all to join us!

### What we are looking for

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The Controller will be a key member of the finance team and will be responsible for implementing and driving the organization's financial systems, internal controls and all aspects of financial reporting both internal and external. They will be responsible for the development and implementation of new or enhanced financial processes, ensuring systems, processes and procedures incorporate strong internal controls. They will be the primary business owner of the G/L. The Controller will be responsible for the full-suite of financial and accounting practices, as well as involvement in operations. They will work closely with senior management and the head of



Financial Planning & Analysis to drive business performance by providing in-depth financial support and analysis.

## Role & Responsibilities

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- Supporting all aspects of accounting management, including financial reporting and administration, month-end reconciliations, year-end audits and tax preparation
- Monthly financial reporting, including the preparation of financial statements
- Issuing Purchase Orders and tracking construction budgets for new builds
- Improving the accounting process, implementing new systems and process enhancements
- Ensure that data integrity, internal controls and audit trails are maintained throughout all systems and processes
- Introducing and implementing financial controls and policies to comply with legislation and established best practices
- Assisting with the implementation and maintenance of the organization's ERP system, ensuring data integrity, accuracy, and system controls from an accounting perspective, and being the primary business owner of the G/L and accounting modules of the ERP.
- Completing all income and sales tax filings and returns
- Provide leadership and direction to accounting team
- All other day-to-day accounting operations and financial activities as required

## Qualifications & Educational Requirements

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- Bachelor's Degree in Finance or Accounting
- Accounting Designation (CPA) required
- 5-7 years previous experience in a similar accounting position, with experience in Consumer Packaged Goods (CPG)
- Bilingual in English and French
- Demonstrated experience managing all aspects of an accounting cycle
- Excellent knowledge of accounting and financial processes.
- Strong knowledge of Sage X3 (or similar accounting software) and Microsoft Excel
- Previous experience in a scale up business or entrepreneurial environment
- Strong attention to detail and analytical skills
- Effective oral and written communication skills
- Ability to work in a fast-paced environment
- Strong interpersonal skills
- Deadline oriented
- Able to work independently